



**Green Island Cement  
Company Limited**  
青洲英坭有限公司



**Green Island Cement Company Limited is a local leading cement manufacturer and distributor of cement and cementitious products in Hong Kong. We are dedicated to maintain our “Green Island” quality label in the industry with environmental friendly production process and develop our environmentally related activities on global basis.**

We are now looking for Accountant to join our Company:

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## **Accountant**

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### Duties:

- Prepare consolidation financial statements;
- Prepare various financial and management reports;
- Prepare monthly forecast and annual budget;
- Liaise with auditors;
- Ensure tax and other regulatory compliance;
- Assist in internal controls and process improvement;
- Oversee accounting functions for overseas companies (if applicable); and
- Arrange group insurance declaration and handle insurance matters (if applicable).

### Requirements:

- A recognized university degree in Accountancy or equivalent;
- Holder of HKICPA / ACCA membership;
- At least 3 years of accounting / auditing experience;
- Good written and oral communication skills in English and Chinese, including Mandarin;
- Good interpersonal skills;
- Able to work under pressure and meet tight reporting deadline; and
- Suitable candidates with more applicable experience and ability may be considered as Assistant Accounting Manager.

For interested parties, please send your resume with detailed career details, present salary, expected salary and a contact number to [recruit2@gich.com.hk](mailto:recruit2@gich.com.hk).

**All application will be kept in strict confidence.**

*Applicants' information provided will be for recruitment purpose only and only short-listed candidates will be contacted.  
We comply with all applicable laws and regulations of HKSAR in handling applications.*



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We are now looking for a Process Control Engineer to join our Company:

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## Process Control Engineer

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### *Duties:*

- To operate the central / local control computer to monitor the operational status of all production facilities;
- To make proper adjustment of production process;
- To improve product quality and increase operation efficiency;
- To assist shift-in-charge to coordinate manufacturing and maintenance activities;
- To assist shift-in-charge to initiate appropriate emergency procedures to cope with different types of system failure; and
- To carry out assigned duties during major equipment overhaul period.

### *Requirement:*

- Higher Diploma in Chemical / Electrical / Industrial / Mechanical Engineering;
- Minimum 2 years working experience in manufacturing industries;
- Self-confident, out-going and energetic;
- Strong communication and interpersonal skills;
- Overnight shift duty is required; and
- Candidate with less qualification / fresh graduate will be considered as Assistant Process Control Engineer.

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We are now looking for Assistant Electronic Engineer to join our Company:

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## **Assistant Electronic Engineer**

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### Duties:

- Troubleshooting of instrument problem;
- Handle preventive maintenance of the instrument;
- Maintain all the instrument of the cement process in good conditions;
- Schedule preventive maintenance of the instrument;
- Select suitable instrument for new projects; and
- Comply with the existing in-house safety and health rules / regulations, and the policy of certified equipment.

### Requirement:

- Higher Diploma or above in Electronic Engineering;
- Minimum 1 year instrument maintenance experience;
- Self-confident, out-going and energetic;
- Strong communication and interpersonal skills;
- **Overnight shift duty is required;**
- Candidate with more experience will be considered as **Electronic Engineer**; and
- **Fresh graduate will also be considered.**

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We are now looking for an Assistant Safety Officer to join our Company:

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## **Assistant Safety Officer**

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### Duties:

- Assist to implement, maintain, monitor and review safety management system;
- Assist to conduct safety audit, report findings and suggest recommendation for improvement;
- Assist to investigate all incidents, accidents, complaints, etc. and prepare investigation reports;
- Assist to conduct risk assessment and safety inspection at site; and
- Assist to conduct training for employees and contractors on safety area.

### Requirement:

- Form 5 or above with Safety Supervisor Certificate; and
- Minimum 1 year working experience in safety field and construction field.

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We are now looking for Assistant Mechanical Engineer to join our Company:

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## **Assistant Mechanical Engineer**

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### Duties:

- Provide mechanical technical support to charge supervisors or workers;
- Investigate repetitive equipment problems and recommend solutions;
- Assist in preparation of technical training to the maintenance workforce;
- Assist in preparation of all procedures of certificate ISO documents; and
- Partners with maintenance and operating departments to ensure project work performed meets proper standards.

### Requirements:

- Degree holder in Mechanical Engineering;
- Minimum 1 year working experience in mechanical or project development engineering field;
- Strong desire to solve problems and develop new solutions;
- Outdoor work is required;
- Candidate with more experience will be considered as **Mechanical Engineer**; and
- *Fresh graduate will also be considered.*

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